



**FOUNDATION
OF LIGHT**



**BEACON
OF LIGHT
SCHOOL**

Beacon of Light

Call for Expressions of Interest Supply ICT Infrastructure and Technical Support [Itemised Lots]

Background

The Foundation of Light, formerly SAFC Foundation, was set up in 2001 to use the enthusiasm young people and their families in the North East have for football to engage them in learning and self-development activity that can increase attainment, skills, motivation, self-awareness and consequently life opportunities. It operates in the communities of Sunderland, South Tyneside and County Durham in the North East of England, a geographical area of 1,111 square miles with a population of almost one million people.

As part of the ongoing development and sustainability needed by the Charity, a new five-storey building has been commissioned. The Beacon of Light will be a new, vibrant and exciting education, skills and sports facility and will be owned by the Foundation of Light. The Beacon will be built on the old Monkwearmouth Colliery site adjacent to the Stadium of Light. Building has commenced with completion expected late April 2018.

The tender include will include our ICT requirements for the Beacon of Light and other existing Foundation of Light sites. It also includes the particular requirements for the Beacon of Light School, which will be housed within the Beacon of Light.

The Beacon of Light will be:

Vibrant - a dynamic, welcoming hub of activity at the heart of the community, where people are proud to belong and visit. The Beacon will remove any stigma surrounding the issues confronted and will be a place people feel comfortable and want to attend.

Inclusive - an all-embracing, safe and accessible facility providing feel-good opportunities for everyone to improve their lives. It will provide opportunities for disadvantaged youngsters and families including those in poverty, with a disability or marginalised from education. It will provide access to excellent sporting opportunities for the whole community.

Aspirational - ambitious and inspiring, the Beacon will be a shining light of excellence, motivating all involved. It will be a Centre of Opportunity for some of the most hard-to-reach groups.

Vital - having remarkable energy, necessary to existence, continuance and wellbeing, and of critical importance to the Foundation and the community. It will offer creative partnership solutions to problems for the whole family. It will replace services lost to the local community and provide a social space for enjoyment.

Progressive - in touch with an ever-changing environment, the Beacon will offer a lasting legacy through a modern, flexible and visionary approach. Always cutting edge the Beacon will develop new and relevant education and training programmes to inspire progress in its participants.

Objectives

The EOI invitation is intended to support the goal for the tender and provision of the above organisations by defining requirements so that potential partners can respond, demonstrating their suitability to meet those requirements.

The objective is to be able to go to the market place in order to ensure that Foundation of Light obtains “Best Value” balancing a high quality of service within the budgetary objectives and that potential suppliers respond with appropriate solution(s). Local suppliers are preferred in line with Foundation of Light’s procurement policy.

Foundation of Light reserves the right to de-select a supplier at any stage at its discretion. Foundation of Light is not under any obligation to ultimately select a preferred supplier.

The participating suppliers must accept at the outset that none of the costs incurred through participation in the EOI or ITT process can be charged to Foundation of Light.

Provisional Timescales

Advertise opportunity; asking for Expressions of Interest	19 th October 2017
Issue ITT to those companies who have Expressed an Interest in bidding	27 th October 2017
Distribution of ITT documents to Applicants	By return email upon EOI received
Tender submission closure, to melanie.ayre@foundationoflight.co.uk by email (maximum of 10MB)	17 th November 2017
Notification to unsuccessful applicants – stage one	25 th November 2017
Period of Clarification and interview of shortlisted applicants – stage two	25 th November to 4 th December 2017
Notification to successful and unsuccessful applicants – stage two	5 th December 2017
Name and address for any appeals	Foundation of Light Stadium of Light Sunderland SR5 1SU melanie.ayre@foundationoflight.co.uk
Appeal deadline	10 th December 2017
Intended Contract Award Date	15 th December 2017

Requirements

The ITT will be in 'Lot' format, meaning bidding companies will be asked to tick which 'Lots' they wish to tender for, and provide a detailed individual itemised response to each 'Lot'. At the stage of Expressions of Interest, it is recommended that potential suppliers identify the 'Lots' they would intend to bid for, at tender stage.

The 'Lots' will be divided as follows:

1. Connectivity between all FOL sites and to the internet, and Security
2. Cloud and Office 365 Services
3. Network Hardware
4. Wi-Fi Solution
5. Telephony and Unified Communications Solution
6. Network Support and End User Support
7. Site Migration
8. Beacon of Light School Software and Hardware

There will be specific ESFA requirements for the School provision and these will be clearly stated in the tender document and accompanying appendices.

Your expression of interest should be emailed as an attachment in MS Word format to melanie.ayre@foundationoflight.co.uk with the subject line of the email stating IT Infrastructure EOI.

Please address any queries to Melanie Ayre, Head of HR and Admin at melanie.ayre@foundationoflight.co.uk